



Texas Facilities Commission

Employment Opportunities

JOB Vacancy Notice: FY 23-29		
Business Title: Enterprise Network Specialist	State Classification: Network Specialist V	
Salary Group: B24	Salary: \$7,333.34 (month) \$88,000.00 (year)	Hours/Week: 8:00am-5:00pm, Mon.-Fri.
Location: Central Services Building, 1711 San Jacinto Blvd. Austin, Texas 78701		
Posting Date: 01/05/2023	FLSA Status: Exempt	Hours: 40
Closing Date: open until filled	Shift Differential: N/A	Openings: 1
Division: Chief Operations		Program: Information Technology

Note: To apply for a state agency job with TFC, you must complete the electronic State of Texas Uniform Application for Employment through www.WorkInTexas.com.

JOB SUMMARY:

This role works closely with the Building Automation and Risk Management business units. Performs senior-level network work. Work involves leading activities associated with local and wide area networks, Internet and intranet systems, and other data networks; enhancing, troubleshooting and supporting data telecommunications networks; designing, installing, and monitoring networks; monitoring and analyzing existing network hardware and network management software; developing policies and procedures; preparing budget recommendations; and evaluating potential network enhancements.

ESSENTIAL FUNCTIONS:

- Creates switch configurations and develops templates to ensure continuity of operations
- Troubleshoots multiple types of connections to include Wan and Lan Fiber and Copper connections
- Monitors overall Network health and identifies areas of needed change and makes recommendations to improve operations
- Makes recommendations on campus network enhancements
- Manages network installation in new projects.
- Responds to network outages, incidents and manages problem calls and service requests.
- Monitors data usage, trends and network traffic and makes recommendations for improvements
- Oversees performance tuning and assists in capacity planning activities to enhance the performance of information systems and network resources.
- Submits change management requests for approval and develops test, implementation and backout out plans for new changes
- Provides technical advice and assistance to business units and management to support new TFC technology solutions.
- Assists in defining the Agency's disaster recovery responsibilities and procedures.
- Performs related work as assigned.

MINIMUM QUALIFICATIONS:

- Graduation from an accredited four-year college or university with major course work in computer science, computer information systems, MIS, or a related field. Work experience may be substituted in lieu of education requirement.
- Five (5) years of experience in network management and systems administration, including three (3) years supervisory or lead worker experience.
- Experience with Network topologies, configurations, and network management software
- Experience in local, campus and wide area networks.
- Education and experience may be substituted on a year for year basis.



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- Cisco Network switch and router configuration experience.

REGISTRATION, CERTIFICATION OR LICENSURE:

- Cisco certification preferred.
- Palo Alto certification preferred.

KNOWLEDGE, SKILLS & ABILITIES:

- Responds and solves simple to complex network problems
- Working knowledge of local and wide area network management and configuration administration
- Working knowledge of configuration and management of Cisco routers and switches.
- Working knowledge of configuration and management of Palo Alto Firewalls
- Working knowledge of Management and reporting tools such as Solarwinds and KACE.
- Working knowledge of MS Windows 8.x and 10, Server 2012, 2019, 2022, and Active Directory
- Working knowledge of telecommunications and VOIP networking
- Working knowledge of networking technology, including DNS, DHCP, IP addressing, SNMP, SMTP mail, FTP, and advanced routing concepts in a VM environment.
- Working knowledge of DIR policies and procedures preferred
- Ability to be self-motivated, dedicated, and a problem solver.
- Ability to serve as team lead and to train, plan and manage the work of others.
- Ability to communicate effectively, both orally and in writing.

PHYSICAL REQUIREMENTS AND/OR WORKING CONDITIONS:

- This position mostly functions in a standard office environment. However some work is required on new project construction sites.
- Must be able to lift 40 pounds.
- Position required to be on-call on a rotating schedule.

Veterans: Use your military skills to qualify for this position and others at TFC. Go to www.texasskillstowork.com to translate your military experience, training, and formal education into civilian job terms, qualifications, and skill sets.

Veterans, Reservist or Guardsmen with an MOS or additional duties that fall in the fields of 17C Cyber Operations Specialist, 255A Information Services Technician (Warrant), CT Cryptologic Technician, 181X RL-Special Duty Officer-Cryptologic Warfare Officer, 275 Information Systems Technician, 26 Information Resources Management, 0612 Tactical Switching Operator, 0605 Cyber Network Operations Officer, 1B4X1 Cyber Warfare Operations, 17C0 Cyberspace Operations Commander, other related fields pertaining to the minimum experience requirements may meet the minimum qualifications for this position and are highly encouraged to apply. Please call Human Resources at (512) 463-1717 with questions or for additional information.

Additional Military Crosswalk information can be accessed at http://www.hr.sao.texas.gov/Compensation/MilitaryCrosswalk/MOSC_InformationTechnology.pdf

Incomplete applications will not be considered.

Conditions of Employment:

Initial screening is based on the Education and Experience minimum qualifications defined in the job posting. Interviewee selection is based on applicant information explaining how they meet each Competency (Knowledge, Skills and Abilities) requirement. Follow application instructions and fill out application form completely for further consideration.

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If selected for interview, all veterans must provide a DD214 long form. Official transcripts or other minimum requirement validations will be requested at the time of interview.

As part of its employment process, TFC may procure or have prepared a criminal background check. An applicant with an unsatisfactory criminal background check report is ineligible to be hired for the position for which the report is initiated.

Driver's record check will be conducted by the agency. Satisfactory driving records are required for driving state or personal vehicles and motor driven equipment to conduct agency business. CDL "Drivers" must consent to TFC's Drug and Alcohol Testing Policy against the illegal use of alcohol and drugs.

If hired, employee must provide document(s) within three (3) days of hire date that establish identity and employment eligibility. A complete list of acceptable documents is on file with the local Texas Workforce Commission office.

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Note: Any male between the ages of 18 and 25 must show proof of registration with the Selective Service System before he can be selected for employment with the Texas Facilities Commission.

WIT Job Number: 15766138

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